

STATE ARMORY BOARD
November 12, 2020

The State Armory Board (SAB) convened at 10:04 A.M., Thursday, November 12, 2020 in the Adjutant General's Conference Room, located on the second floor of Building One, Indiana Joint Forces Headquarters at Stout Field, 2002 South Holt Road, Indianapolis, Indiana 46241, in compliance with Center for Disease Control (CDC) meeting guidelines; pursuant to notices given to all concerned

MEMBERS PRESENT:

MG (Ret) R. Martin Umbarger—President
BG (Ret) Ronald W. Henry—Vice-President
BG R. Dales Lyles—the Adjutant General (TAG)—Secretary-Treasurer
COL (Ret) Marjorie K. Courtney—Member
MSG (Ret) Donivan J. Mahuron—Member

OTHERS PRESENT:

Mr. Scott R. Collins—Director, State Operations
COL (RET) John Silva—Controller
Mrs. Stephanie Brossman—Field Auditor
COL Felicia Brokaw—Commander, Indiana Ceremonial Unit
Mrs. Mary Carrico—Director, State Purchasing and Contracting Office
Mr. James Mahern—Director, State Facilities Office
Ms. Bianca Kearby—Legislative Liaison
Mr. Jeremy LaFountain—Facilities Operations Supervisor
Mr. Jason Thompson—General Counsel, Adjutant General's Office
MAJ Alan Dunbar—Staff Judge Advocate's Office
1LT Giovanni Springer—Aide de Camp to the Adjutant General
Ms. Mary Barbee—Recorder

THOSE ABSENT:

COL (Ret) Timothy R. Warrick—Member
BG Timothy Winslow—Director, Joint Staff
LTC Elizabeth Murphy—Staff Judge Advocate
Mr. Steve Hines—Construction Facilities Management Officer

MINUTES OF LAST MEETING: Motion to approve the Minutes of the September 30, 2020 Meeting was made by Sergeant Mahuron, seconded by Colonel Courtney, and carried.

4. TREASURER'S REPORT:

Colonel Silva briefed the Board on their financial status of funds. As of October 30th, the balance of the State Armory Board checking account was \$2,423,945.19 Accounts Receivable since the September 30th meeting was \$37,902.14: giving the Board Current Assets of \$2,461,847.33

The Board's seven (7) Certificates of Deposit total \$900,000.00 Colonel Silva indicated the Mid-Southern Bank CD comes to term later this month, and will be rolled over for an additional twelve (12) months; however, he alerted the Board the Rate of Return would not be as lucrative as it had been in the past: the current Rate of Return is 0.15%

Current Liabilities for the State Armory Board total \$221,748.45 The Board's Long Term Liabilities consisting of the Hoosier Youth ChalleNGe Foundation, Knightstown Property, and the Muscatatuck Urban Training Center (MUTC) total \$115,180.47; giving the Board a Total Liability amount of \$336,928.92

The Board's Gross Profit since the September meeting was \$184.14--\$168.59 was interest earned on the Bippus State Bank CD as the amount is sent on a monthly basis, keeping that CD at a balance of \$100,000.00; the other banks send their interest checks at the conclusion of the term. The remaining \$15.55 in the profit category was from warehouse sales.

Colonel Silva then directed the Board's attention to the second Balance Sheet, indicating it was for the Special Programs Account, which is the account for the Cyber Academy, located at MUTC. The Balance of that account is \$49,244.74 The initial \$10,000.00 'seed' money supplied by the Board will remain a line-item on the Special Programs Account until the program begins to see more activity.

General Lyles stated a representative from the Cyber Academy would give a brief to the Board concerning the financial future of the program, emphasizing the projected income for the Cyber Academy is estimated to be \$52,000.00.

Motion to approve the Financial Report was made by Sergeant Mahuron, seconded by Colonel Courtney, and carried.

5. LIEUTENANT COLONEL ADAM TSCHERNE WILL PROVIDE AN UPDATE ON THE CYBER ACADEMY.

Lieutenant Colonel Tscherne told the Board they can expected to make fifty-two thousand dollars (\$52,000.) at the conclusion of the current cohort of

students attending the Ivy Tech Cyber Academy located at Muscatatuck Urban Training Center (MUTC) in Butlerville, Indiana. He indicated a need for Ivy Tech to align themselves with the National Guard's method of recruiting students to the Cyber Academy by increasing their recruiting methods. General Lyles emphasized this point by letting the Board know when he visits armories, persons on his staff post flyers announcing the Cyber Academy, and expressed his wishes that Ivy Tech would improve their methods to make the program more visible.

General Umbarger asked if there were any success stories from recent graduates from the Cyber Academy. Lieutenant Colonel Tscherne replied there were two (2) students who graduated from the previous cohort that are reporting they have jobs which are paying them between \$75,000 to \$85,000 annually.

Lieutenant Colonel Tscherne concluded his brief by stating the Ivy Tech involvement with the Cyber Academy offers students the ability to achieve an Associate's Degree in the Cyber field with an accelerated program, enabling graduates to enter the workforce faster, and with the tools to continue their education at the Baccalaureate level, if they desire to do so with Vincennes University, or any other institution of higher learning.

6. MRS. MARY CARRICO WILL PROVIDE AN UPDATE ON CURRENT STATE ARMORY BOARD CONTRACTS.

Mrs. Carrico updated the Board on current State Armory Board Contracts, reminding them all contracts have been signed and completed as Mr. Scott Collins provided that brief in September. She also introduced Kat Carroll, Deputy State Contracting Officer, who would attend Board Meetings in her absence.

In Fiscal Year 2020, the State Purchasing and Contracting Office completed 262 contracts which totaled \$21,765,240.61 There were 3,269 Purchase Orders totaling \$5,169,308.10.

She emphasized eighty-five to ninety percent of purchasing costs are absorbed by the federal government; she indicated this is because it is easier for state government to initiate contracts, although there are some contracts which are established by the federal government: Mrs. Carrico concluded her brief stating 97% of all contracts are fulfilled using vendors located in the State of Indiana in compliance with the governor's directive to utilize state businesses.

7. COLONEL FELICIA BROKAW AND STAFF SERGEANT AARON ZWISSLER WILL PRESENT A REQUEST TO MOVE THE CEREMONIAL UNIT HORSES FROM THEIR CURRENT LOCATION AT THE KNIGHTSTOWN PROPERTY TO A PRIVATELY OWNED STABLE.

Colonel Brokaw approached the Board with the movement of the Ceremonial Unit's horses from their current location at the Knightstown barn to The Woods Equestrian Center, located in Columbus, Indiana.

General Lyles emphasized the request to move the horses from their current location had been tabled twice; therefore emphasis of discussion would primarily concern the facility where the horses were to be moved to, and not so much on the budget.

Colonel Brokaw asked the Board to consider the position of the Ceremonial Unit's volunteer force when looking at the location and amenities offered by The Woods Equestrian Center: there are indoor and outdoor arenas for the members of the Ceremonial Unit to work with the horses. Colonel Brokaw informed the Board their horses would be stabled together, there would be no separate costs for the care of the horses other than what the Board normally pays for veterinary care and farrier expenses.

General Umbarger asked how competitive The Woods is compared to other privately owned stables in the area, to which Colonel Brokaw replied the other locations she looked at all ran within the same scope of costs. Mr. Thompson indicated a contract between the State Armory Board and The Woods Equestrian Center would be drawn up once the horses were moved to Columbus. He further assured the Board the current stable manager would be kept on for a year as a consultant; at the cost of \$10,000.00, but after the one year period, her services would no longer be required as The Woods would be providing total care for the horses.

Colonel Courtney made a motion to approve the movement of the Ceremonial Unit horses from the Knightstown Property to The Woods Equestrian Center; Sergeant Mahuron agreed with the move. General Henry and General Umbarger abstained from voting on the move. The motion to approve the move was seconded by General Lyles, and carried.

8. COLONEL FELICIA BROKAW AND STAFF SERGEANT AARON ZWISSLER WILL PRESENT THE 2021 BUDGET FOR THE INDIANA CEREMONIAL UNIT. SUPPORTED BY IC 10-16-3-2(1).

An in-depth discussion of the Fiscal Year 2021 budget for the Ceremonial Unit was not presented at this meeting as the approval to move the horses from the Knightstown Property to The Woods Stable in Columbus, Indiana

encompassed the majority of the Ceremonial Unit Budget. An additional \$10,000.00 to retain the current barn manager, Shelly Tarr, as a consultant for a period of one (1) year was added to the previously presented budget; therefore the Fiscal Year 2021 budget for the Ceremonial Unit is \$147,700.00.

9. MR. JIM MAHERN WILL DISCUSS THE TITLE SEARCH AND INSURANCE FOR THE ATLANTA (HAMILTON COUNTY) ARMORY.

Mr. Mahern informed the Board as per National Guard Pamphlet 4155, they are required to have a Certificate of Title Insurance, which is not on file with the Indiana Attorney General's office; therefore, he approached the Board for six thousand (6,000) dollars to secure the title. Securing the title would involve costs for the search and certification of the records, as well as a processing fee. He further emphasized the possibility of having to complete a secondary survey of the property if there is a discrepancy as to the boundary lines.

Motion to approve the \$6,000 request for title search, insurance, and survey of the Hamilton County Property was made by Sergeant Mahuron, seconded by General Henry, and carried.

Mr. Mahern turned the discussion toward the annual Building Service Workers (BSW) Conference: he indicated the 2021 conference would be held virtually due to concerns surrounding the Coronavirus (CoVid-19) pandemic. He indicated there would be safety videos presented, as well as discussion of measures which need to be taken to afford the armories a savings in energy costs. He stated attention would be given toward the exterior appearance of the armories. He further stated there would be no need to set aside monies for food and travel, as the conference would be virtual.

General Umbarger asked about the awards presentation, stating BSWs are recognized for outstanding performance, as well as persons who are receiving longevity awards, like to receive their awards from the Adjutant General (TAG). He stated during his tenure as TAG, he often times visited armories and noticed the armory BSW would always have their photograph with him on their wall, because it means a lot to them.

General Lyles said he would either have award recipients come to his office, or he would go on a recruiting visit to present any awards which needed to be given to an employee. General Umbarger requested Mr. Mahern convey the appreciation and recognition of the Board to the BSWs for a job well done when taking care of the armories.

10. MR. JASON THOMPSON WILL DISCUSS THE POSSIBILITY OF CONSTRUCTING A SOLAR FARM ON UNUSED PROPERTY AT THE HOOSIER YOUTH CHALLENGE / KNIGHTSTOWN FACILITY. NO ACTION IS REQUIRED FROM THE BOARD AT THIS TIME. :

Mr. Thompson informed the Board a firm called Invenergy has expressed an interest in one thousand (1,000) acres of property in the Knightstown, Indiana area: 190 of which are the property of the State Armory Board—the Hoosier Youth Challenge/Knightstown properties. Mr. Thompson stated Invenergy is a company which acquires land rights, and then brokers those rights to build and operate solar farms. He stated the proposal they have presented currently needs to be dismantled and worked from scratch. His most significant issue with the proposal is Invenergy would require the Board to enter in to a fifty-five (55) year lease. Mr. Thompson stated Indiana does not typically enter into a lease longer than twenty-five (25) years.

General Lyles suggested representatives from Invenergy should come to the Board and talk about their proposal and plans for the property located at HYCA/Knightstown before a decision is made. Mr. Thompson indicated he would begin asking questions of Invenergy to gain more knowledge of the company and their intentions for the Board's properties.

11. PUBLIC COMMENTS:

No visitors were present at the meeting; however, General Lyles wanted to add to the agenda discussion about the 'condition, deterioration, and decline of the exterior of the armories.'

Mr. Mahern stated emphasis has been placed on the interior of armories and not so much the exterior. He stated a program was being put in place where Physical Plant Directors would train their district's BSWs on a turf management schedule which will include the application of lawn fertilizer as well as mowing the lawn.

Mr. Mahern indicated monies needed to complete TAGs proposed landscaping plan would come from each armory's Local Armory Board (LAB) Fund: General Lyles indicated the possibility of armories who have a large surplus in their LAB, donating a portion of their funds to supplement armories which do not have the funds to comply with the beautification plan.

General Lyles indicated a desire to come back at the next meeting with a more detailed plan, and to entertain the possibility of the State Armory Board assisting with the costs for some armories which do not have the funds to support the beautification plan.

12. REMARKS FROM THE ADJUTANT GENERAL:

General Lyles provided a brief to the Board on the status of the Indiana National Guard. He stated the Board should be proud of the Guard due to their previous hard work and leadership as there are currently 1,400 soldiers/airmen in the support of operations needed to combat CoVid-19. He indicated the possibility of there being upwards of two thousand (2,000) members of the Indiana National Guard being on State Active Duty.

General Lyles indicated his staff did their best to ensure soldiers/airmen who are providing assistance at long-term care facilities were assigned to facilities near their Home of Record (HOR). He specified the duties military personnel are conducting at the facilities: Ensuring the facilities are keeping up with Center of Disease Control (CDC) guidelines; performing wellness checks for persons entering the facilities, and assisting with administrative responsibilities; thereby giving the medical staff time to conduct their operations without becoming overburdened. He emphasized all State Active Duty for CoVid-19 is 75% reimbursable by the federal government. State Active Duty for civil unrest is not federally reimbursable, it is funded entirely by the State of Indiana.

13. DATE/TIME OF NEXT MEETING:

There being no further business to conduct, motion was made by Sergeant Mahuron to adjourn the November 12th meeting of the State Armory Board. Motion was seconded by Colonel Courtney and carried at 12:03 P.M.

The next state Armory Board Meeting will take place on Thursday, January 21, 2021 at 10 o'clock in the Adjutant General's Conference room at Joint Forces Headquarters in Indianapolis.

Original Signature on File Copy

MG (RET) R. MARTIN UMBARGER, PRESIDENT

Original Signature on File Copy

BG R. DALE LYLES, THE ADJUTANT GENERAL
SECRETARY-TREASURER